附件1：

**销售公司应聘登记表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **填表须知：** 首先欢迎和感谢您参加应聘！我们将通过此表了解您的情况，请认真填写，以便使我们能掌握真实准确的信息。如果表内项目本人没有，请写“无”。本表共二页，请按统一格式填写。 | | | | | | | | | | | | | | | | | | | | | | | |
| **姓名** | | | | | 张XX | | | **性别** | | | 男 | | **参加工作时间** | | | | | 2002 | | | （照片）  **\*无照片视为无效报名表\*** | | |
| **出生年月** | | | | 1979.09 | | | | | | | **入党时间** | | | | 2000.07 | | | | | |
| **婚姻状况** | | | | 已婚 | | | | | | | **籍贯** | | | | 陕西延安 | | | | | |
| **身份证号码** | | | | 6106221980\*\*\*\*\*\*\*\* | | | | | | | | | | | | | | | | |
| **现居住地** | | | | 西安市XXXXXXXX | | | | | | | | | | | | | | | | | | | |
| **从业资格证书及专业** | | | | | | | 人力资源管理师（二级） | | | | | | | | | **取得时间** | | | | 2009.04 | | | |
| **专业技术任职资格** | | | | | | | 经济师 | | | | | | | | | **取得时间** | | | | 2010.07 | | | |
| **手 机** | | | | | | | 133\*\*\*\*\*\*\*\* | | | | | | | | | **固定电话** | | | | 0911-\*\*\*\*\*\*\* | | | |
| **特长及兴趣爱好** | | | | | | |  | | | | | | | | | | | | | | | | |
| **主要学习经历** | | | | | | | | | | | | | | | | | | | | | | | |
| **学历情况** | | **毕业院校** | | | | | | | | **所学专业** | | | | **毕业时间** | | | | | **学历** | | | **学习形式** | |
| **全日制/函授/网络教育/远程教育等** | |
| **全日制教育最高学历** | | 西安建筑科技大学 | | | | | | | | 营销管理 | | | | 2003.07 | | | | | 专科 | | | 全日制 | |
| **非全日制教育最高学历** | | 西北大学 | | | | | | | | 工程管理 | | | | 2009.07 | | | | | 本科 | | | 网络教育 | |
| **注：所填学历必须为已取得学历证书或学位证书的教育经历。** | | | | | | | | | | | | | | | | | | | | | | | |
| **工作经历** | | | | | | | | | | | | | | | | | | | | | | | |
| **起止时间** | **单位** | | | | | | | | | | | | **部门** | | | | **岗位** | | | | | | **用工形式** |
| 2012.09-2014.03 | 延长石油销售公司\*\*销售处 | | | | | | | | | | | | 业务科 | | | | XX管理 | | | | | | 正式工 |
| 2014.04- 今 | XXX公司机关 | | | | | | | | | | | | XXX部 | | | | XX管理 | | | | | | 正式工 |
| **个人获奖情况** | | | | | | | | | | | | | | | | | | | | | | | |
| **时间** | | | **名称** | | | | | | | | | **奖励原因** | | | | | **奖励级别** | | | | | | **授奖单位** |
| 2012.07 | | | 先进工作者 | | | | | | | | | 业务突出 | | | | | 板块级 | | | | | | 销售公司 |
|  | | |  | | | | | | | | |  | | | | | 厂级 | | | | | | XX销售处 |
|  | | |  | | | | | | | | |  | | | | | 集团级 | | | | | | 集团公司 |
| **主要社会关系** | | | | | | | | | | | | | | | | | | | | | | | |
| 姓名 | | | | | | 称谓 | | | 出生年月 | | | | | 工作单位及职务 | | | | | | | | | |
| XXX | | | | | | 父亲 | | | 19xx.xx | | | | | Xxxxxxxx | | | | | | | | | |
| XXX | | | | | | 母亲 | | | 19xx.xx | | | | |  | | | | | | | | | |
| XXX | | | | | | 妻子 | | | 19xx.xx | | | | |  | | | | | | | | | |
| **个人情况简述** | | | | | | | | | | | | | | | | | | | | | | | |
| 本人承诺本表内信息均真实有效，并同意陕西延长石油（集团）有限责任公司销售公司委托第三方核实本人的有关信息。如有不实，愿意承担相应法律责任。  本人签名：  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | |

注：纸质文件请双面打印